Tuition Reimbursement Solution

Powered By SAP Cloud Platform
The Tuition Reimbursement application provides the organization the ability to manage the end to end lifecycle of tuition reimbursements. Using role-based Fiori UX design, this application helps employees to create reimbursement requests that go through an automated workflow based on eligibility rules.

**Employee Portal**
- The employee portal enables users to submit new applications and review the status of previous applications. Employees can submit new tuition reimbursements by filling self-service forms and attach documents. Employees can view the status of their submissions with status updates. System automatically generates notifications for appropriate roles defined in the workflow business rules.

**Manager Portal**
- The manager portal provides managers the ability to review and approve applications. Managers can visualize the status of all applications and approve/decline the submission with comments.

**Reporting**
- Managers can review reports on current spend analysis with actual to budget detailed reporting. Managers can setup reimbursement eligibility criteria with audit trail.
Tuition Reimbursement Request Workflow

**Employee**
- **Submit Request**
  - Employee incurs expense and submits documentation
  - Via text or email

**Approver**
- **Approve Course**
  - Via text or email
  - Yes: Reimbursement ID created
  - No: Resubmit documentation

**Finance**
- **Payment submitted**
- **Changes status to “Paid”**
  - Via text or email
- **Sends Check to Manager**
  - Via text or email
  - Resubmit documentation Via text or email
Solution Differentiators

- No upgrade required.
- Cloud Based Solution (minimal implementation/configuration requirements)
- Each product function can be deployed as an independent app
- Mobile enabled with offline functionality
- Responsive Web Design for online usage. Works on all devices and platforms such as mobile/desktop etc.
- Pre-built integration With SAP SuccessFactors
  - Leverages role based permissions
  - Stores/Integrates relevant data from HCM solutions
  - Leverages standard APIs from SAP SuccessFactors
  - Leverages SAP Cloud Platform (data security and privacy)
- Configurable Business Process Flows, Workflows and UI Templates for forms and reports
- Easily integrate with 3rd party software and SAP on-premise solutions using Open APIs
- Easily supportable with inhouse skills such as (Web development, functional knowledge etc.)
- Multi Language Support
Contact Us

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