

Key features of a CRM - Checklist

Read more at:

<https://www.onepagecrm.com/blog/choosing-best-crm>

| CRM | OnePageCRM | CRM 2 | CRM 3 |
|--|-------------------------|-------|-------|
| Admin | | | |
| 1. Pricing | \$12 per user/per month | | |
| Free setup and (3) user onboarding | ✓ | | |
| Free trial evaluation? | 21 days | | |
| 2. Hosted (Cloud based SaaS) | ✓ | | |
| 4. Great customer support | ✓ | | |
| Live webinars | ✓ | | |
| Phone support | ✓ | | |
| Email support | ✓ | | |
| Live chat | ✓ | | |
| Knowledge base / Help site | ✓ | | |
| 5. Mobile access | | | |
| Web | ✓ | | |
| Tablet | ✓ | | |
| Mobile | ✓ | | |
| Relationship Management | | | |
| 6. Contacts | ✓ | | |
| Companies / Accounts | ✓ | | |
| 7. Duplication and merging | ✓ | | |
| 8. Sales leads | ✓ | | |
| 9. Opportunities / Deals | ✓ | | |
| 10. Activities | ✓ | | |
| 11. Tagging / grouping / segments | ✓ | | |
| 12. Custom fields (Contacts, Accounts & Deals) | ✓ | | |
| 13. Document attachments | ✓ | | |
| 14. Task management | ✓ | | |
| Next action guidance | ✓ | | |
| 15. Notifications | ✓ | | |
| Data entry | | | |
| 16. Automatic data capture | ✓ | | |
| 17. Bulk import | ✓ | | |
| 18. Integrated lead capture from 3rd party apps | ✓ | | |
| 19. Contacts import (Gmail / Outlook) | ✓ | | |
| Business Integrations | | | |
| 19. Gmail | ✓ | | |
| 19. Outlook | ✓ | | |
| 20. Email sending | ✓ | | |
| 21. Email marketing | ✓ | | |
| 22. Accounts | ✓ | | |
| 23. Marketing | ✓ | | |
| 24. Customer support | ✓ | | |
| 25. Zapier | ✓ | | |
| 26. Webhooks / API | ✓ | | |
| 27. Social media | ✓ | | |
| 28. Data portability | | | |
| Import of contacts / leads | ✓ | | |
| Export of contacts / leads | ✓ | | |
| Reporting | | | |
| 29. Pipeline | ✓ | | |
| 30. Forecasting | ✓ | | |
| 31. Team Activities | ✓ | | |
| Security | | | |
| 32. Application security | ✓ | | |
| 33. User roles | ✓ | | |
| 34. Regular data backups | ✓ | | |
| 35. Server uptime | ✓ | | |
| 36. User reviews | | | |
| User adoption | | | |
| 37. Ease of use | ✓ | | |
| 38. Low data entry | ✓ | | |
| Your business objectives | | | |
| List the business objectives you need the CRM to help you achieve. Will this CRM help? | | | |
| 1 | | | |
| 2 | | | |
| 3 | | | |