

# Peresoft's Complete Solution

recXpress®

cash.book

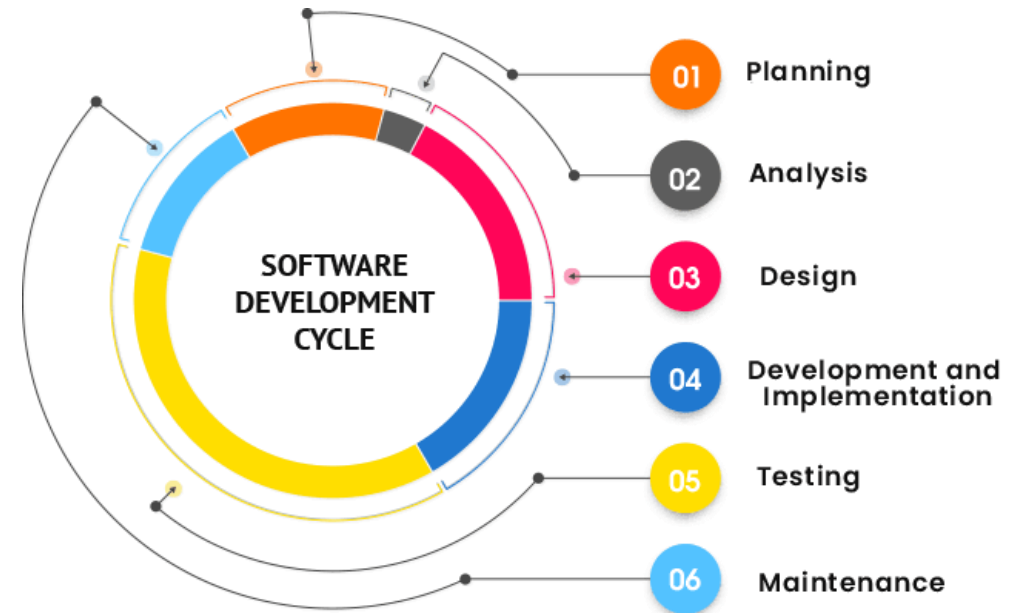
eftXpress®

An overview of Cashbook, RecXpress and EFTXpress

Products: Peresoft Web UI's and On Premise

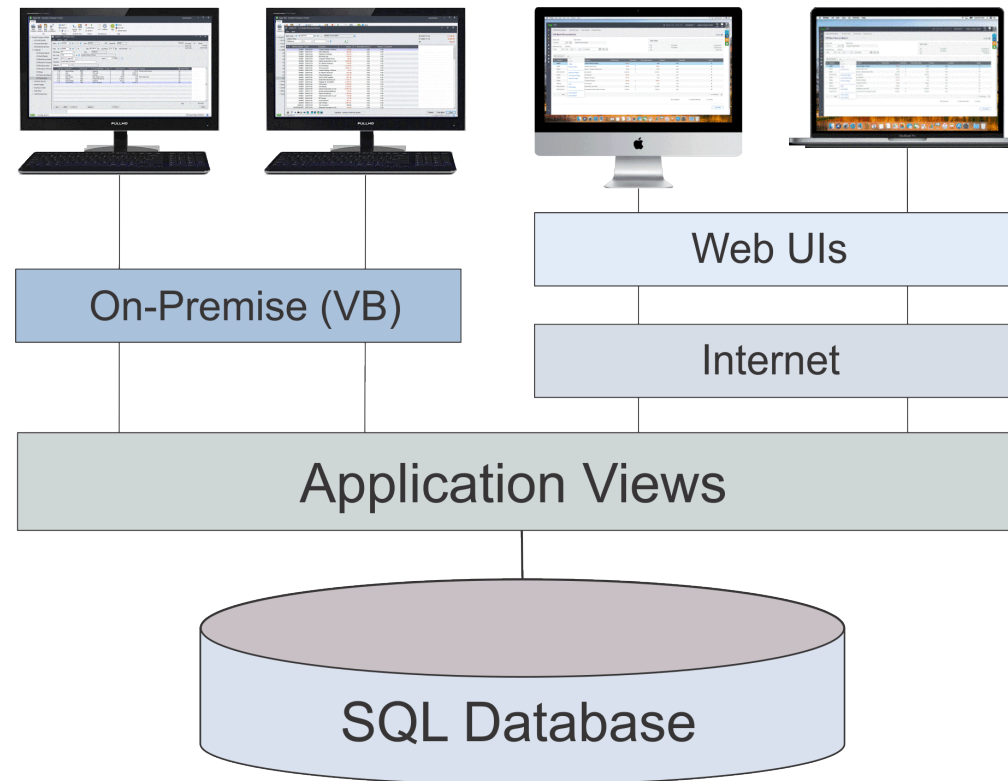
# Sage **SDK** Development

- All Peresoft's products have been developed using Java Script, C# and Razor Views (which are compiled).
- Features available to the Sage 300 products are also available to Peresoft products. E.g. Screen Customization, Web Services, etc.
- View architecture, developed and debugged through the years using C, is used throughout Peresoft's products.



# Database Updates Via the Views

Data Integrity is secured as data updates are always done via views



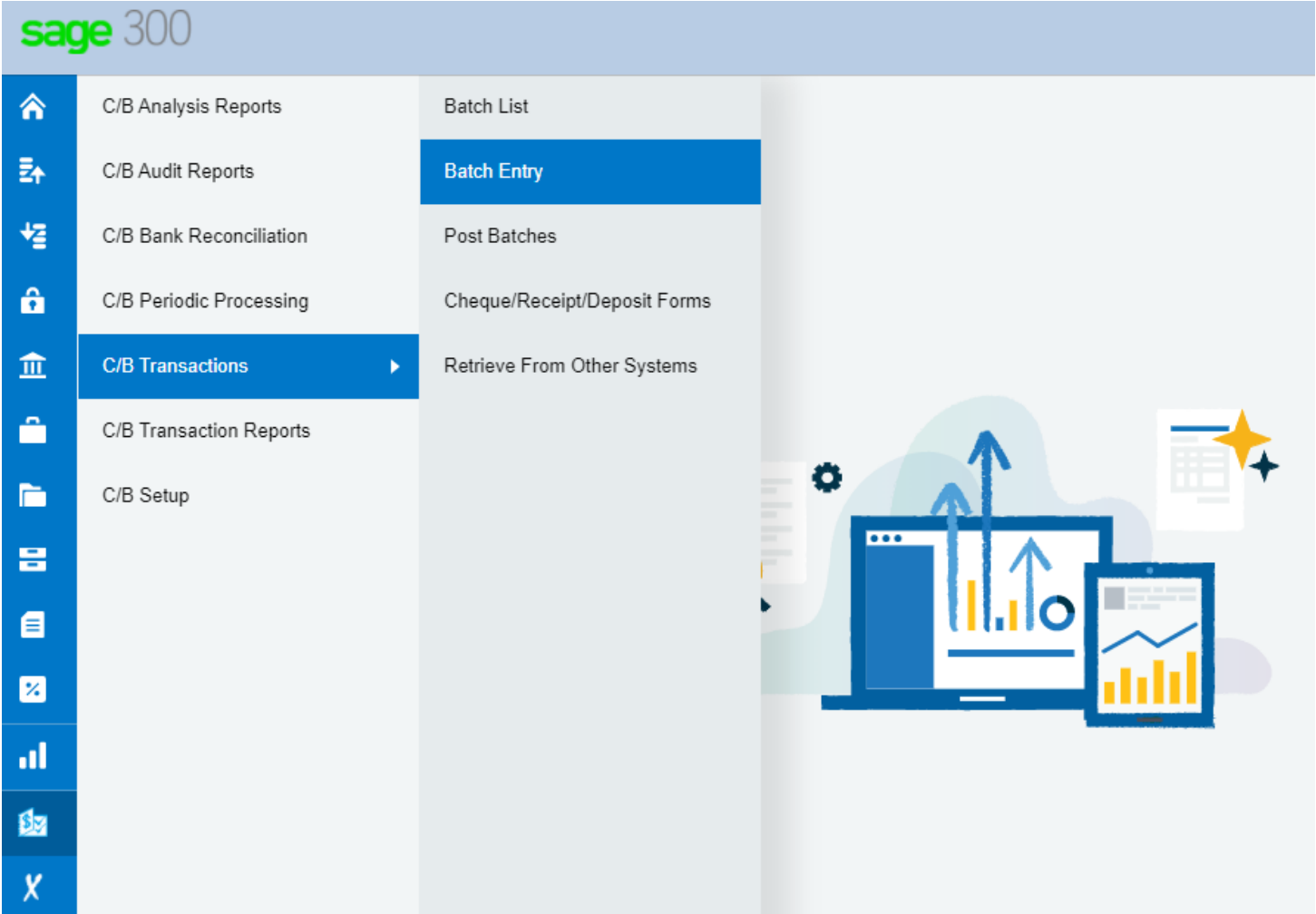
# Advantages of Using Web UIs

- Easy to install
- Only one installation for the client
- No workstation setup
- Use a browser from any computer, laptop, tablet, smartphone, etc.
- Perfect fit for the future
- True 3 tier architecture

# Advantages Using Views

- All database updates are processed via the views
- Views were developed in C, a language that never ages
- Over the years the views have been debugged
- Views don't change except when new fields are added
- Overhead on the server is minimal
- Processes, e.g. posting, are very efficient

# Web UIs Screen Differences



# Basic Screen Information

The screenshot displays the Sage 300 C/B Batch Entry screen. The interface includes a top navigation bar with the Sage 300 logo, session date (Aug 11, 2020), user (Administrator), and company (SAMLTD). A left sidebar contains navigation icons. The main area is titled "C/B Batch Entry" and features a breadcrumb trail: "C/B Transactions > Batch List > Batch Entry > Post Batches > Cheque/Receipt... > Retrieve From Ot...".

Key UI elements highlighted by callouts include:

- Breadcrumbs (sub-menus):** The breadcrumb trail at the top of the main area.
- Import/Export:** A button in the top right corner.
- Customize UI Screen:** A button in the top right corner.
- Peresoft Online Help:** A button in the top right corner.

The screen also includes a "Batch Totals" section with a table showing the status of the batch. Below this, there are fields for "Batch Number", "Bank Code", "Entry Number", "Date", "Year/Period", "Print", "Ref/Cheque", "Entry Type", "Customer", "Currency", "Type", "Source", "Description", and "Customer Cheque".

The main data table has columns: Line No, Srce, Account Description, Qua..., Receipt Amount, Payment Amount, All..., G/L Amount, Comments, and Optional... The table contains 4 lines of data:

Line No	Srce	Account Description	Qua...	Receipt Amount	Payment Amount	All...	G/L Amount	Comments	Optional...
1	AR	Accounts Receivable Ba...	0	50.00	0.00	/	76.19		No
2	JL	Work in Progress	0	0.00	11.20		-17.07	Refund to client	No
3	BC	Bank charges and errors	0	0.00	5.43		-8.27		No
4	AD	Sales	0	0.00	10.00		-15.24	Items received	No

At the bottom, there is a "Page 1 of 1" indicator and a "1 - 4 of 4 items" summary. The bottom right corner shows "Entry 4" and "23.37". A footer bar contains buttons: New Entry, Print, Optional, Allocate, Delete, Post, Save, and Close.

# Basic Screen Information

**sage 300**

Session Date: Aug 11, 2020 Administrator SAMLTD Search Help Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ol...

**C/B Batch Entry**

Batch Number \* 000014 Bank Code \* SEATAC Entered By ADMIN

Entry Number 00001 Date 8/6/2020 Year/Period 2020 - 08

Ref/Cheque 141 Entry Type Accounts Receivable Customer 1100 Bargain Mart - San Diego

Currency USD Type SP Source 1.5238000

Description Bargain Mart - San Diego Customer Cheque 141

Batch Totals

Status	Open	No. Entries	1
Debits			23.370
Credits			0.000

Options Import Export Customize

Create New Entry Create New Batch

**Hamburger (Drilldown)**

**Expand/Hide Section**

**Edit Columns**

Line No	Srce	Account Description	Quan...	Receipt Amount	Payment Amount	All...	G/L Amount	Comments
1	AR	Accounts Receivable Ba...	0	50.00	0.00	<input checked="" type="checkbox"/>	76.19	
2	JL	Work in Progress	0	0.00	11.20	<input checked="" type="checkbox"/>	-17.07	Refund to client
3	BC	Bank charges and errors	0	0.00	5.43	<input checked="" type="checkbox"/>	-8.27	
4	AD	Sales	0	0.00	10.00	<input checked="" type="checkbox"/>	-15.24	Items received

**SAMLTD - C/B Batch Entry**

Batch 000014 Bank SEATAC USD Entered By ADMIN

Entry 00009 Date 30/05/2019 Year/Period 2019 - 05

Ref/Cheque 809 Type Accounts Receivable

Customer 1400 Coastal Electric Company

Currency USD Type SP Source 1.3799000

Description Coastal Electric Company Customer Cheque 809

Q	Srce	Description	Q	Account	Account Description	Quan...	Receipt Amount	Payment Amount	GL Amount	Comments	Optional Fields
1	AR	Invoice to be Paid	1080	Accounts Receivable		0	121.22	0.00	167.27		No
2	BC	Bank Charges	6110	Bank charges and er...		0	0.00	12.72	-17.55	Bank Charges	No
3	CS	Cash	1000	Petty cash		0	1,721.00	0.00	2,374.81	Direct Expenses	No
4	JL	Journal Entries	1340	Work in Progress		0	0.00	72,373.77	-99,868.57		No
5	GE	General Entries	9999	Surplus		0	1,862.19	0.00	2,569.64	Paper, etc.	No

Entry 5 -68,682.08

Page 1 of 1

Entry 4 23.37

New Entry Print Optional Allocate Delete Post Save Close

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# Basic Screen Information

**sage 300** Session Date: Aug 11, 2020 Administrator SAMLTD Search Help Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### C/B Batch Entry

Batch Number 000014 Bank Code SEATAC Entered By ADMIN USD

Entry Number 00001 Date 8/6/2020 Year/Period 2020 - 08 Print

Ref/Cheque 141 Entry Type Accounts Receivable Customer 1100 Bargain Mart - San Diego

Currency USD Type SP Source 1.5238000

Description Bargain Mart - San Diego Customer Cheque 141

Options: Import, Export, Customize

Create New Entry Create New Batch

Batch Totals: Status 1, Debits 23.370, Credits 0.000

Normal Mode Quick Mode

Line No	Src	Account Description	Qua...	Receipt Amount	Payment Amount	All...	G/L Amount	Comments	Optional...
1	AR	Accounts Receivable Ba...	0	50.00	0.00	/	76.19		No
2	JL	Work in Progress	0	0.00	11.20		-17.07	Refund to client	No
3	BC	Bank charges and errors	0	0.00	5.43		-8.27		No
4	AD				10.00		-15.24	Items received	No

Product Version Number: Copyright © 2020 Peresoft Software v1.01

Allocations Drill Down: Allocate

Drag/Drop Columns, Apply/Cancel Changes, Restore Original Columns

Page 1 of 1 1 - 4 of 4 items

# Basic Screen Information

**sage 300** Session Date: Aug 11, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

### C/B Bank Reconciliation

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank

Sort/Search By: Reference Direction: Asc All

**Bank Totals**

BF	9/27/2019	0.00
CF	11/15/2020	52,815.13
BK		-193.23

**Hamburger Menu**

- Edit Columns
- Lock
- Unlock
- Adjust
- Reverse Entry
- Reconcile Range
- Lock/Unlock Range
- Reverse Range
- Filter
- Date Range
- Show Marked
- Clear Marked

**SAMLTD - C/B Bank Reconciliation**

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank BF (9/27/2019) 0.00 CF (11/15/2020) 52,815.13 BK -193.23

M	* Ref./Chq Number	Date	Description	Amount	S	Reconciled Amount	Variance	Status	Description	Comments	Details
	23001	3/4/2020	Bargain Mart - San Diego	-187.23	X	-187.23	0.00	Reconciled			
	35001	4/9/2020	Bargain Mart - San Diego	-66.00	R	-66.00	0.00	Reversed			
	35001	8/11/2020	Reverse - Bargain Mart - S...	66.00	R	66.00	0.00				
	36001	4/9/2020	Bargain Mart - San Diego	-6.00	X	-6.00	0.00				
	O/BAL	9/30/2020	Cashbook Opening Balance				0.00				
	348883	10/16/2020	Coastal Heating of Ottawa				0.00				
	348884	10/17/2020	ABC Stationers				0.00				
	348885	10/18/2020	Telephone Company				0.00				
	348886	10/29/2020	Red Nose Day				0.00				
	348887	10/16/2020	Computer Weekly News				0.00				
	348888	10/25/2020	Astral Construction Co Ltd.				0.00				
	348889	10/19/2020	Mr. Stephen Kershaw				0.00				
	348890	10/26/2020	KJ Accounting				0.00				
	348891	11/2/2020	The Courtyard				0.00				
	348892	11/3/2020	Coastal Heating of Ottawa				0.00				
	348893	11/3/2020	Mr. Stephen Kershaw				0.00				
	348894	11/3/2020	Office Maintenance				0.00				
	348895	11/4/2020	Grant Office Supplies				0.00				
	348896	11/4/2020	Gould Manufacturing Ltd.				0.00				
	348897	11/4/2020	Postage for newsletter				0.00				
	348898	11/5/2020	Office Party				0.00				
	348899	11/8/2020	Advertising				0.00				
	348900	11/9/2020	Astral Construction Co Ltd.				0.00				
	348901	11/15/2020	Exocide Industrial Batteries				0.00				
	348902	11/10/2020	Teas and Cleaning				0.00				

1 - 10 of 45 items

statement History

Print Close Bank Close

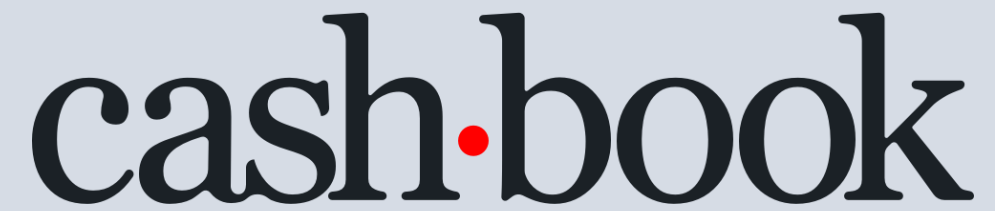
Reconcile Unreconcile Reconcile in Error Adjust... Reverse... Details... Reconcile Range... Lock/Unlock Range... Reverse Range... Search... Sort Date Range... Calculate... Show Marked

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sage

## Basic Screen Information

The screenshot displays the Sage 300 C/B Bank Reconciliation interface. The main window shows a list of transactions for SEATAC (Seattle Tacoma Bank) with columns for M., Ref/Chq Number, Description, Amount, S, and Reconcile. A context menu is open over the 'Edit Columns' button, showing options like Lock, Unlock, Adjust, Reverse Entry, Reconcile Range, Lock/Unlock Range, Reverse Range, Filter, Date Range, Show Marked, and Clear Marked. An inset window titled 'C/B View Transaction Detail' shows a specific transaction (Ref No: DP0000000001, Amount: 341.87) with a green box highlighting the 'Details' tab. The right side of the screen shows a 'Bank Totals' summary with a balance of 52,815.13 and a reconciliation difference of -193.23. The bottom of the screen shows the Sage logo and copyright information.



## Web Screens vs On Premise

Products: Cashbook Web UI's

# Cashbook Options

The image shows the Sage 300 web interface for the 'C/B Options' (Cashbook Options) screen. The main window is titled 'Sage 300 [SAMLTD]' and shows a navigation menu on the left with icons for Home, Reports, Tools, Security, Bank Accounts, and Batch Options. The 'C/B Options' screen has three tabs: 'General Options', 'Integration With Other Systems', and 'Retrieve From Other Systems'. The 'General Options' tab is active, showing fields for 'Default Bank' (SEATAC), 'Check for Duplicate Checks' (None), 'Default Tax Group' (AGST), and 'Default Transaction Type' (Purchases). There is also a checkbox for 'Use Period'. Below these are 'Batch Options' with checkboxes for 'Confirm Batch Creation', 'Force Listing of Batches', and 'Edit Retrieved Batches'. A 'Save' button is at the bottom right. A modal window titled 'SAMLTD - C/B Options' is overlaid on the right, showing the same settings in a more compact view. It has a 'File' menu and a 'Help' button. The modal also shows the 'General Options' and 'Batch Options' sections with the same fields and checkboxes. A 'Save' button is at the bottom left and a 'Close' button is at the bottom right of the modal.

Sage 300 [SAMLTD]

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

### C/B Options

General Options Integration With Other Systems Retrieve From Other Systems

**General Options**

Default Bank SEATAC Check for Duplicate Checks None

Default Tax Group AGST Default Transaction Type Purchases

☐ Use Period

**Batch Options**

☐ Confirm Batch Creation ☐ Force Listing of Batches ☐ Edit Retrieved Batches

Save

SAMLTD - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

**General Options**

Check for Duplicate Checks None

Default Bank Code SEATAC

Default Tax Group AGST

Default Transaction Type Purchases

☐ Show Warning if Batch Date not in Bank Reconciliation Date Range

**Batch Options**

☐ Confirm Batch Creation

☐ Force Listing of Batches

☐ Edit Retrieved Batches

Save Close

# Cashbook Options

The image shows the Sage 300 web interface for the 'C/B Options' (Cashbook Options) window. The main window has a top navigation bar with 'C/B Setup', 'Options', 'Bank Accounts', 'Source Codes', 'Distribution Sets', and 'Miscellaneous C...'. The 'C/B Options' title is displayed in purple. Below the title are three tabs: 'General Options', 'Integration With Other Systems' (selected), and 'Retrieve From Other Systems'. The 'Integration With Other Systems' tab contains two sections: 'G/L Integration' and 'Post Batches Automatically In'. The 'G/L Integration' section has three radio buttons: 'During Posting' (unselected), 'On Request Using Create G/L Batch Icon' (selected), 'Consolidate G/L Transactions On Transfer' (unselected), and 'Append G/L Transactions To Existing Batch' (unselected). The 'Post Batches Automatically In' section has four checkboxes: 'General Ledger' (unselected), 'Accounts Payable' (unselected), 'Accounts Receivable' (unselected), and 'Job Costing' (unselected). A blue 'Save' button is at the bottom right of the main window. A modal dialog titled 'SAMLTD - C/B Options' is overlaid on the right side, mirroring the content of the 'Integration With Other Systems' tab. It has a 'File' menu and a 'Help' button. The modal also has the same tabs and options as the main window, with the 'On Request Using Create G/L Batch Icon' radio button selected. The modal has 'Save' and 'Close' buttons at the bottom.

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

**C/B Options**

General Options Integration With Other Systems Retrieve From Other Systems

**G/L Integration**

☐ During Posting ☒ On Request Using Create G/L Batch Icon

☐ Consolidate G/L Transactions On Transfer

☐ Append G/L Transactions To Existing Batch

**Post Batches Automatically In**

☐ General Ledger ☐ Accounts Payable

☐ Accounts Receivable ☐ Job Costing

Save

SAMLTD - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

**G/L Integration**

☐ During Posting ☒ On Request Using Create G/L Batch Icon

☐ Consolidate G/L Transactions On Transfer

☐ Append G/L transactions to Existing Batch

**Post Batches Automatically In**

☐ General Ledger ☐ Accounts Payable

☐ Accounts Receivable ☐ Job Costing

Save Close

# Cashbook Options

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Options

General Options Integration With Other Systems Retrieve From Other Systems

**Retrieve From**

☒ Accounts Payable AP Source Code  🔍 ≡

☒ Accounts Receivable AR Source Code  🔍 ≡

☒ Order Entry

☐ Other Source Application

Payroll Source Code  🔍 ≡

**A/P Options**

☐ Create Single Reference Batch ☐ Exclude Void Cheques ☐ Exclude Alignment Cheques ☐ Set AP Ready To Post ☐ EFT

☐ Append EFT Batches?

**A/R Options**

☐ Create Deposit Batch ☐ Set AR Ready to Post ☐ Refunds as EFT Batch

Save

SAMLTD - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

**Retrieve From**

☒ Accounts Payable AP Source Code  🔍 +

☒ Accounts Receivable AR Source Code  🔍 +

☒ Order Entry

☐ Other Source Application

Payroll Source Code  🔍 +

**AP/AR Options**

**A/P Options**

☐ Create Single Reference Batch ☐ Exclude Void Cheques ☐ Exclude Alignment Cheques ☐ Set AP Ready to Post ☐ EFT Batch ☐ Append EFT batches?

**A/R Options**

☐ Create Deposit Batch ☐ Set AR Ready to Post ☐ Refunds as EFT Batch

Save Close

# Cashbook Accounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Bank Accounts

Options

Bank Code \* CCB Bank Name Canadian Commercial Bank

Address Bank Options Accounts Forms Security

**Address**

Address Line 1 The Commercial Tower ☐ Inactive

Address Line 2 Suite 2300 Phone Number (1) 8125551251 Phone Number (2) 8125551385

Address Line 3 123 Any Street Fax Number ( ) - Postal Code T2X 1Y7

Address Line 4 URL Address www.commtower.com Email Address anyemail@anywhere.com

Contact Mr. Jay Comie Comments

Save Delete

SAMLTD - C/B Bank Accounts

File Help

Bank Code CCB Name Canadian Commercial Bank

Address Bank Options Accounts Forms

**Address**

Bank Address The Commercial Tower ☐ Inactive

Suite 2300

123 Any Street

Postal Code T2X 1Y7 Phone Number (1) (812) 555-1251

Fax Number ( ) - Phone Number (2) (812) 555-1385

Contact Mr. Jay Comie

E-Mail Address anyemail@anywhere.com

URL Address www.commtower.com

Comments

Save Delete New Close



# Cashbook Accounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

\* Required

Bank Code \* Bank Name

CCB Canadian Commercial Bank

Address Bank Options Accounts Forms Security

**Bank Information**

Bank Account Number Sage 300 G/L Source

CB ☐ Use Default Source Code in Batch Entry

Void Cheques Source

VD Void Checks

Next Deposit Number Deposit Prefix SR Prefix

1 DP SR

Deposit Specification

CBDPST.RPT

Overdraft Amount

Currency Code Rate Type

CAD Canadian Dollars SP Daily spot rate

**Send To Fields**

Programs

General Ledger Bank

Send To G/L Bank Cashbook Fields

Reference Reference

Description Description

Comments Comments

Save Delete Close

SAMLTD - C/B Bank Accounts

File Help

Bank Code Bank Name

CCB Canadian Commercial Bank

Address Bank Options Accounts Forms

**Bank Information**

Bank Account Number Sage 300 G/L Source

CB ☐ Use Default Source Code in Batch Entry

Void Cheques Source

VD Void Checks

Next Deposit Number Deposit Prefix SR Prefix

1 DP SR

Deposit Specification

CB56A\ENG\CBDPST.RPT Browse...

Overdraft Amount

0.00

Currency Code Rate Type

CAD Canadian Dollars SP Daily spot rate

**Send To Fields**

Program

General Ledger Bank

Send To G/L Bank Cashbook Fields

Reference Reference/Check

Description Description

Comments Comments

Save Delete New Close

# Cashbook Accounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Bank Code \* CCB Bank Name Canadian Commercial Bank

Address Bank Options Accounts Forms Security

Options

☐ Duplicate Cheque/Reference Numbers ☒ Duplicate Receipt Numbers

☒ Tax Tracking

Tax Group AGST

Transaction Type Sales Default Tax Method Calculate

Authority	Item Tax Class	Tax Included
Australian GST	1	Yes

Default Clearing Range History Transactions For 9999 Days

AR/AP Interface ☐ Allow Auto Allocation ☒ Keep Allocations

Save Delete Close

SAMLTD - C/B Bank Accounts

File Help

Bank Code CCB Name Canadian Commercial Bank

Address Bank Options Accounts Forms

Options

☐ Duplicate Cheque/Reference Numbers ☒ Duplicate Receipt Numbers

☒ Tax Tracking

Tax Group AGST Australian GST

Transaction Type Sales Default Tax Method Calculate

Authority	Tax Class	Tax Included
Australian GST	1	Yes

Default Clearing Range History Transactions for 9999 Days

AR/AP Interface ☐ Allow Auto Allocation ☒ Keep Allocations

Save Delete New Close

# Cashbook Accounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Bank Code \* Bank Name

CCB Canadian Commercial Bank

Address Bank Options Accounts Forms Security

**G/L Accounts**

Bank

1020 Bank account, operating

Void Cheques

6110 Bank charges and errors

☒ Use Clearing Accounts

Bank Transfers

1070 Bank Transfers Clearing Account

AR Clearing Account

1080 Accounts Receivable Bank Clearing Account

AP Clearing Account

1090 Accounts Payable Bank Clearing Account

Payroll

1095 Payroll Bank Clearing Account

Save Delete

SAMLTD - C/B Bank Accounts

File Help

Bank Code Bank Name

CCB Canadian Commercial Bank

Address Bank Options Accounts Forms

**G/L Accounts**

Bank 1020 Bank account, operating

Void Cheques 6110 Bank charges and errors

☒ Use Clearing Accounts

Bank Transfers 1070 Bank Transfers Clearing Account

Accounts Receivable 1080 Accounts Receivable Bank Clearing Account

Accounts Payable 1090 Accounts Payable Bank Clearing Account

Payroll 1095

Save Delete New Close

# Cashbook Accounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Bank Code \* Bank Name

CCB Canadian Commercial Bank

Address Bank Options Accounts Forms Security

Cheque Forms

+ Add Line Delete Line

	Location	Description	Next Cheque Number	Prefix	Report Style	Report Format	Advice Lines Per Page	Cheque Specification
--	----------	-------------	--------------------	--------	--------------	---------------	-----------------------	----------------------

Page 0 of 0

Receipt Forms

+ Add Line Delete Line

	Location	Description	Next Receipt Number	Prefix	Lines Per Page	Receipt Specification
--	----------	-------------	---------------------	--------	----------------	-----------------------

SAMLTD - C/B Bank Accounts

File Help

Bank Code CCB Name Canadian Commercial Bank

Address Bank Options Accounts Forms

Cheque Forms

Location	Description	Next Cheque Number	Report Style	Report Format
----------	-------------	--------------------	--------------	---------------

Receipt Forms

Location	Description	Next Receipt Number	Prefix	Lines Per Page
----------	-------------	---------------------	--------	----------------

Save Delete New Close

# Cashbook Source Codes

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

Source Code \* BC Bank Charges

Entry Defaults

Description Bank Charges

Account 6110 Bank charges and errors

Amount -182.72 Comments

Default Transaction Type None

Tax Defaults

Purchases Sales

Authority	Item Tax Class	Tax Included
Australian GST	1	No

Save Delete Close

SAMLTD - C/B Source Codes

File Help

Source Code BC Bank Charges

Description Bank Charges

Entry Defaults

Description Bank Charges

Account 6110 Bank charges and errors

Amount -182.72 Comments

Tax Defaults

Purchases Sales Default Transaction Type None

Authority	Item Tax Class	Tax Included
Australian GST	1	No

Save Delete New Close

# Cashbook Distribution Sets

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Distribution Sets

Options [Create New](#)

\* Required

Distribution Code \*  
RENT Rent Received - J Smith

Distribution Method Total Dist. Amount  
Fixed Amount 1,319.00

[+ Add Line](#) [Delete Line](#) [Edit Columns](#)

Use for Adjus...	Source	Source Description	Default Description	Account	Amount	Default PU ...
Yes	AD	Adjustments	Parking	9999	0.00	1
No	SP	Sundry Purchase	Cleaning Services	1540	191.00	1
No	TR	Transfers	Rent for Office Space	1430	1,128.00	1

Page 1 of 1

SAMLTD - C/B Distribution Sets

File Help

Distribution Code RENT

Description

Distribution Method Fixed Amount

Total Dist. Amount

Us...	Q Source	Source Descript...	Default Description	Q Account	Amount	Default PU Tax Class 1	Default PU Tax Incl...
Yes	AD	Adjustments	Parking	9999	0.00	1	No
No	SP	Sundry Purchase	Cleaning Services	1540	191.00	1	No
No	TR	Transfers	Rent for Office Space	1430	1,128.00	1	No

[Save](#) [Delete](#) [New](#) [Close](#)

# Cashbook Miscellaneous Codes

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Miscellaneous Codes

Options Create New

\* Required

Miscellaneous Code \*

1100 Bargain Mart - San Diego

Address Options Bank EFT

**Address**

Address

Bargain Mart Plaza

Corner 182nd and 34th Street

City

Anytown

State/Prov

CA

Postal Code

45112

Country

USA

Phone Number (1)

4084518981

Phone Number (2)

4084518711

Import Declaration Number

E-Mail Address

jose@bargainmart.com

Fax Number

4084518711

URL Address

www.BargainMart.com

Contact

Mr. Jose Grange

Business Registration Number

Additional Information

Save Delete

SAMLTD - C/B Miscellaneous Codes

File Help

Miscellaneous Code 1100 Name Bargain Mart - San Diego

Address Options Bank EFT

**Address**

Address

Bargain Mart Plaza

Corner 182nd and 34th Street

City

Anytown

State/Prov

CA

Postal Code

45112

Country

USA

Phone Number (1)

(408) 451-8981

Phone Number (2)

(408) 451-8711

Fax Number

(408) 451-8711

E-Mail Address

jose@bargainmart.com

URL Address

www.BargainMart.com

Contact

Mr. Jose Grange

Business Reg.No.

Import Declar. No.

Additional Information

Save Delete New Close

# Cashbook Miscellaneous Codes

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Miscellaneous Codes

Miscellaneous Code \*

1100 ↵ 🔍 Bargain Mart - San Diego

Address Options Bank EFT

Options

Distribution Code

RENT ↵ 🔍 Rent Received - J Smith

Currency Code

CAD ↵ 🔍

Rate Type

SP ↵ 🔍

SAMLTD - C/B Miscellaneous Codes

File Help

Miscellaneous Code |<< 1100 >> 🔍 + Name Bargain Mart - San Diego

Address Options Bank EFT

Options

Distribution Code RENT 🔍 + Rent Received - J Smith

Currency Code USD 🔍 U.S. Dollars

Rate Type SP 🔍 Daily spot rate

Save Delete New Close



# Cashbook Miscellaneous Codes

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

## C/B Miscellaneous Codes

Options Create New

Miscellaneous Code \*

1100 Bargain Mart - San Diego

Address Options Bank EFT

Banks

+ Add Line - Delete Line

	Bank Account Name	Account Number
<input type="checkbox"/>	Standard Charter	9798080128
<input type="checkbox"/>	New Bank	678909767120

Page 1 of 1 1 - 2 of 2 Items

Save

SAMLTD - C/B Miscellaneous Codes

File Help

Miscellaneous Code 1100 Name Bargain Mart - San Diego

Address Options Bank EFT

Banks

Line	Bank Account Name	Account Number
1	Standard Charter	9798080128
2	New Bank	678909767120

Save Delete New Close

## Cashbook Miscellaneous Codes

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020AdministratorSAMLTDSearchHelpTools

C/B SetupOptionsBank AccountsSource CodesDistribution SetsMiscellaneous C...

C/B Miscellaneous CodesOptionsCreate New

Miscellaneous Code \*

1100Bargain Mart - San Diego

AddressOptionsBankEFT

EFT Bank Information

+ Add LineDelete LineEdit Columns

CB Bank Code	Bank Account Name	Account Number	Default	Branch Code
PRBANK	Payroll	87793018	Y	Newtown

Page 1 of 1

SAMLTD - C/B Miscellaneous CodesFileHelp

Miscellaneous Code1100NameBargain Mart - San Diego

AddressOptionsBankEFT

EFT Bank Information

Q CB Bank Co...	Bank Name	Account Number	Default	Branch
PRBANK	Payroll	87793018	Y	Newtown

SaveDeleteNew

[illegible]

# Cashbook Batch List

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

## Batch List

Batch Number: 000007 Direction: Ascending Bank Code: SEATAC

☐ Show Posted and Deleted Batches ☐ Show This Bank Only

Edit Columns

Batch ...	Bank	Ready To Post	Description	Batch Type	Status	Entry Type	Total Debit	Total Credit	No. of Entries	Posting Sequence	Number of Errors	Date Created	Date Last Edit	Deposit Batch	Single Refere...
000007	SEATAC	No	Batch Number 000007	Normal Entries	Printed	Imported	0.000	116.660	1	0	0	5/30/2019	5/31/2019	No	No
000008	SEATAC	No	AP, AR and CB Multicurrency	Normal Entries	Open	Entered	910.830	182,315.320	10	0	0	5/30/2019	1/19/2020	No	No
000010	PRBANK	Yes	Transfer batch 000010	Normal Entries	Ready To Post	Transferred	18,373.420	0.000	1	0	0	5/31/2019	5/31/2019	No	No
000013	SEATAC	No	Transfer	Transfer	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019	No	No
000014	SEATAC	No	Transfer	Transfer	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019	No	No
000015	PRBANK	No	Batch	Transfer	Open	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019	No	No
000016	SEATAC	No	Batch	Normal	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019	No	No
000019	PRBANK	No	Single	Normal	Open	Entered	4,494.600	178,749.210	10	0	0	03/06/2019	03/06/2019	No	No
000020	CCB	No	Tax On	Normal	Open	Entered	6,266.140	114,706.140	14	0	0	03/06/2019	03/06/2019	No	No
000021	SEATAC	No	Single	Normal	Open	Entered	0.000	87,400.090	2	0	0	03/06/2019	03/06/2019	No	No

Page 1 of 2

SAMLTD - C/B Batch List

File Settings Help

Batch: 000007 ☐ Show Posted and Deleted Batches

Ascending Descending

Bank: SEATAC ☐ Show This Bank Only

Batch Num...	Bank	Description	Ready To Post	Batch Type	Status	Entry Type	Total Debit	Total Credit	No. of Entri...	Posting Seq. ...	No. of Errors	Date Created	Date Last Edit
000007	SEATAC	Batch Number 000007	No	Normal	Printed	Imported	0.000	116.660	1	0	0	30/05/2019	31/05/2019
000008	SEATAC	AP, AR and CB Multic...	No	Normal	Open	Entered	910.830	182,315.320	10	0	0	30/05/2019	19/01/2020
000010	PRBANK	Transfer batch 000010	Yes	Normal	Ready To Post	Transferred	18,373.420	0.000	1	0	0	31/05/2019	31/05/2019
000013	SEATAC	Transfer Non Tax Trac...	No	Transfer	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019
000014	SEATAC	Transfer No Tax Track...	No	Transfer	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019
000015	PRBANK	Batch Number 000015	No	Transfer	Open	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019
000016	SEATAC	Batch Number 000016	No	Normal	Printed	Entered	0.000	0.000	0	0	0	31/05/2019	31/05/2019
000019	PRBANK	Single Currency Bank	No	Normal	Open	Entered	4,494.600	178,749.210	10	0	0	03/06/2019	03/06/2019
000020	CCB	Tax On Bank & Func C...	No	Normal	Open	Entered	6,266.140	114,706.140	14	0	0	03/06/2019	03/06/2019
000021	SEATAC	Single Reference Batch	No	Normal	Open	Entered	0.000	87,400.090	2	0	0	03/06/2019	03/06/2019
000022	SEATAC	Deposit Batch	No	Normal	Open	Entered	2,765,357.630	0.000	2	0	0	03/06/2019	03/06/2019
000023	SEATAC	Batch Number 000023	No	Transfer	Open	Entered	0.000	0.000	0	0	0	04/06/2019	05/06/2019
000024	SEATAC	Retrieved AP Batch 59	No	Normal	Open	Retrieved	0.000	1,460.380	4	0	0	04/06/2019	04/06/2019
000025	SEATAC	Retrieved AR Batch 67	No	Normal	Open	Retrieved	4,653.200	0.000	6	0	0	04/06/2019	04/06/2019

Open... Delete New Post Print Generate

# Cashbook Batch Entry

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

Batch Number \* Bank Code \* Entered By

000008 SEATAC USD ADMIN

Entry Number Date Year/Period Print

00009 5/30/2019 2019 - 05

Ref/Cheque Entry Type Customer

809 Accounts Receivable 1400 Coastal Electric Company

Currency Type Source

USD SP 1.3799000

Description Customer Cheque

Coastal Electric Company 809

+ Add Line - Delete Line Edit Columns

Line N...	Src	Description	Account	Account Description	Qu...	Receip
1	AR	Invoice to be Paid	1080	Accounts Receivable Bank Clearing Account	0	
2	BC	Bank Charges	6110	Bank charges and errors	0	
3	CS	Cash	1000	Petty cash	0	
4	JL	Journal Entries	1340	Work in Progress	0	
5	GE	General Entries	9999	Suspense	0	

Page 1 of 1

Batch Totals

Status Open No. Entries 10

Debit Total 910.830

Credit Total 182,315.320

SAMLTD - C/B Batch Entry

File Settings Help

Batch 000008 Bank SEATAC USD Entered By ADMIN

Entry 00009 Date 30/05/2019 Year/Period 2019 - 05 Print Chq/Rcpt

Ref/Cheque 809 Type Accounts Receivable

Customer 1400 Coastal Electric Company

Currency \* USD Type \* SP Source 1.3799000

Description Coastal Electric Company

Customer Cheque 809

Q	Src	Description	Q	Account	Account Description	Quan...	Receipt Amount	Payment Amount	GL Amount	Comments	Optional Fields
1	AR	Invoice to be Paid	1080	Accounts Receivabl...		0	121.22	0.00	167.27		No
2	BC	Bank Charges	6110	Bank charges and er...		0	0.00	12.72	-17.55	Bank Charges	No
3	CS	Cash	1000	Petty cash		0	1,721.00	0.00	2,374.81	Direct Expenses	No
4	JL	Journal Entries	1340	Work in Progress		0	0.00	72,373.77	-99,868.57		No
5	GE	General Entries	9999	Suspense		0	1,862.19	0.00	2,569.64	Paper, etc.	No

Entry 5 -68,682.08

Save Delete Print Optional Allocate Post Close

# Cashbook Apply Amounts

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### Apply Amounts - AR - Coastal Electric Company (Bal OS:-20,265.56)

Mode: Select Show: All Order: Document Starting Document: [ ] [ ] [ ]

[[ Edit Columns ]]

Line Nu...	Apply?	Status	Type	Docume...	Date	Amount...	Discount	Remaini...	Docume...	Adjustm...	Maximu...	Due Date	Discount D...	Pending...	Pending...	Pending...	PO Num...	Sales Order No.
1	<input type="checkbox"/>		Credit N...	CR00000...	6/30/2020	0.00	0.00	-32.77	-32.77	0.00	0.00	6/30/2020		0.00	0.00	0.00		
2	<input type="checkbox"/>	Pending	Invoice	IN00000...	6/30/2020	0.00	0.00	612.63	622.63	0.00	0.00	7/30/2020		10.00	0.00	0.00		
3	<input checked="" type="checkbox"/>		Invoice	IN00000...	5/13/2019	10.00	0.00	88.54	338.95	0.00	0.00	6/12/2019		0.00	0.00	0.00	ORD000000000009	
4	<input type="checkbox"/>	Pending	Invoice	IN00000...	8/10/2019	0.00	0.00	78.54										
5	<input type="checkbox"/>		Invoice	IN00000...	12/1/2019	0.00	0.00	83.30										
6	<input type="checkbox"/>	Pending	Invoice	IN00000...	5/31/2020	0.00	0.00	459.75										
7	<input checked="" type="checkbox"/>		Invoice	TR-INV-0...	1/15/2019	80.00	0.00	888.14										
8	<input checked="" type="checkbox"/>		Invoice	TR-INV-0...	1/15/2019	77.27	0.00	352.28										
9	<input type="checkbox"/>		Unapplie...	UC0000...	2/3/2019	0.00	0.00	-23,159.71	-23,159.71									

Page 1 of 1

Applied: 167.27 0.00

Unapplied: 0.00 Rate Type: SP Date: 5/30/2019

Amount: 167.27 Receipt Rate: 1.3799 M

121.22 USD

#### Apply Amounts

Batch: 000008 00009 Reference: 809 Entry Date: 30/05/2019

Customer: 1400 Coastal Electric Company Balance O/S: -20,265.56

Mode: Select Show: All Order: Document Starting Document: [ ] [ ] [ ]

Apply?	Type	Document Number	Date	Amount Applied	Discount	Remaining Amo...	Document Amo...	Adjustment Amo...	Maximum Discount	Due Date	Discount Date	Pending Amo...
No	Credit Note	CR000000000000...	30/06/2020	0.00	0.00	-32.77	-32.77	0.00	0.00	30/06/2020		0.00
Pend	Invoice	IN000000000000...	30/06/2020	0.00	0.00	612.63	622.63	0.00	0.00	30/07/2020		10.00
Yes	Invoice	IN000000000000...	13/05/2019	10.00	0.00	88.54	338.95	0.00	0.00	12/06/2019		0.00
Pend	Invoice	IN000000000000...	10/08/2019	0.00	0.00	78.54	338.95	0.00	0.00	09/09/2019		10.00
No	Invoice	IN000000000000...	01/12/2019	0.00	0.00	83.30	338.95	0.00	0.00	31/12/2019		0.00
Pend	Invoice	IN000000000000...	31/05/2020	0.00	0.00	459.75	563.87	0.00	9.98	30/06/2020	10/06/2020	104.12
Yes	Invoice	TR-INV-006	15/01/2019	80.00	0.00	888.14	1,139.62	0.00	17.69	16/03/2019	24/02/2019	0.00
Yes	Invoice	TR-INV-006	15/01/2019	77.27	0.00	352.28	759.74	0.00	12.09	15/04/2019	28/03/2019	72.35
No	Unapplied C...	UC000000000000...	03/02/2019	0.00	0.00	-23,159.71	-25,632.23	0.00	0.00	03/02/2019		0.00

Applied: 167.27 0.00

Unapplied: 0.00 Rate Type: SP Date: 30/05/2019

Amount: 167.27 Receipt Rate: 1.3799000 M

USD 121.22

Ref: [ ]

Adjust... Save Close

# Cashbook Adjustment Entry

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

## Adjustment Entry

Customer: 1400 Coastal Electric Company Payment Number: 2 Document: Invoice TR-INV-006

Reference: CB000008-00009 Description: General Entries Net Balance: CAD

+ Add Line - Delete Line Edit Columns

Line Number	Account	Account Description	Amount
1	1100	Accts receivable, intercompany	1.00

Page 1 of 1 1 - 1 of 1 items

Adjustment Total 1.00

Close

## Miscellaneous Adjustment Entry

Customer: 1400 Coastal Electric Company Payment Number: 2

Document: Invoice TR-INV-006 Net Balance: 887.14 CAD

Reference: CB000008-00009 Description: General Entries

Account	Description	Amount
1100	Accts receivable, intercompany	1.00

Adjustment Total 1.00

Close

# Cashbook Multicurrency Details

Sage 300 [SAMLTD] Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### C/B Batch Entry

Options Create New Entry Create New Batch

Batch Number \* 000008

Entry Number 000009

Ref/Cheque 809

Currency USD Type SP

Description Coastal Electric Company

+ Add Line - Delete Line Edit Columns

Line...	Src	Description	Account	Account Desc...	Q...	Receipt Amo...	Payment Am...	G/L Amount	Comments	Opt...
1	AR	Invoice to be ...	1080	Accounts Rec...	0	121.22	0.00	167.27		No
2	BC	Bank Charges	6110	Bank charges ...	0	0.00	12.72	-17.55	Bank Charges	No
3	CS	Cash	1000	Petty cash	0	1,721.00	0.00	2,374.81	Direct Expenses	No
4	JL	Journal Entries	1340	Work in Progr...	0	0.00	72,373.77	-99,868.57		No
5	GE	General Entries	9999	Suspense	0	1,862.19	0.00	2,569.64	Paper, etc.	No

#### Source - Multicurrency Details

Functional CAD Canadian Dollars

Rate Type SP Daily spot rate

Earlier Multiply

Source Currency USD U.S. Dollars

Rate Date 5/30/2019 Rate 1.3799000 Spread 0.1000000

G/L Amount -94,774.40

#### Source - Multicurrency Details

Functional CAD Canadian Dollars

Rate Type SP Daily spot rate

Earlier Multiply

Source USD U.S. Dollars

Rate Date 30/05/2019

Rate 1.3799000 0.1000000

G/L Amount -94,774.40

Close

# Cashbook Post Batches

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

## C/B Post Batches

Batch

From 000010 To 000010

Bank

From To ZZZZZZZZZZ

Reconcile Transactions on Posting


☒ None ☐ All ☐ Zero Amounts

☐ Lock Reconciled Transactions

☐ Backup Database before Posting

SAMLTD - C/B Post Batches

File Help

 Warning: Backup your data before continuing.  
This function will post batch entries in the range of batches selected, and update the Cashbook.

Ranges to Post

From To

Batches 000010 000010

Banks | ZZZZZZZZZZ

Reconcile Transactions on Posting

☒ None ☐ All ☐ Zero amounts

☐ Lock Reconciled Transactions

Post Close



# Cashbook Cheque/Receipt/Deposit Forms

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### C/B Cheque/Receipt/Deposit Forms

☒ Cheques ☐ Receipts ☐ Deposits

Bank Code \* SEATAC Bank Name Seattle Tacoma Bank

Batch ID From 000001 To 999999

Starting Document # 000000001727

Loca...	Description	Next N...	Report Style	Report Format	Lines P...	Format File Name
1	Head Office	1727	Checks Only	Checks on Top	0	cbadvb_web.rpt

Page 1 of 1 1 - 1 of 1 items

Void Source Code \* VD

Print Align Close

SAMLTD - C/B Cheque/Receipt/Deposit Forms

File Help

☒ Cheques ☐ Receipts ☐ Deposits

Bank SEATAC Seattle Tacoma Bank

Ranges

Batches 000001 To 999999

Options

Starting document # 000000001727

Location	Description	Next Cheque Number	Report Style	Report Format
1	Head Office	1727	Checks Only	Checks on Top

Void Cheques Source VD

Print Align Close

# Cashbook Retrieve From Other Systems

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

## C/B Retrieve From Other Systems

Accounts Payable

	From	To
Bank Code	CCB	VISASTB
Batch Number	000001	999999

Retrieve

SAMLTD - C/B Retrieve From Other Sys...

File Help

Accounts Payable

Ranges

	From	To
Bank	CCB	VISASTB
Batch Number	1	999999

Retrieve Close

# Cashbook Bank Reconciliation

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

## C/B Bank Reconciliation

Options

Bank Code SEATAC Bank Name Seattle Tacoma Bank

Sort/Search By Direction Reference Asc All

Bank Totals

BF	10/
CF	11/
BK	

M	Ref/Chq Nu...	Date	Description	Amount	S	Reconciled Amount	Variance	Status Descrip
	DP00191020...	10/19/2020	Miscellaneous Cash sales	4,520.00		0.00	0.00	Unreconciled
	DP00201020...	10/20/2020	Auto transfer from Pine Supply...	7,250.00		0.00	0.00	Unreconciled
	DP00211020...	10/21/2020	Loan repayment	3,500.00	X	3,500.00	0.00	Reconciled
	IN0021512010	11/15/2020	Interest received	202.40	L	202.40	0.00	Reconciled (Lo
	INT000000002	10/15/2020	Interest received	197.50		0.00	0.00	Unreconciled
	PC000000000...	10/30/2020	Petrol Card charges	-360.00		0.00	0.00	Unreconciled
	RC000000000...	10/22/2020	Interbranch receipts for manag...	8,400.00	R	8,400.00	0.00	Reversed
	RC000000000...	10/22/2020	Reverse - Interbranch receipts ...	-8,400.00	R	-8,400.00	0.00	Reversed
	SL0030102010	10/30/2020	Staff wages	-20,500.00	X	-20,500.00	0.00	Reconciled
	TF0026102010	10/26/2020	Transfer funds to overseas sup...	-1,020.00		0.00	0.00	Unreconciled

Page 4 of 5

Cashbook

SAMLTD - C/B Bank Reconciliation

File Help

Bank Code SEATAC Bank Name Seattle Tacoma Bank

Search Using Reference

BF (15/10/2020)	-147,166.26
CF (15/11/2020)	-100,450.99
BK	-18,906.30

M	* Ref/Chq Number	Date	Description	Amount	S	Reconciled Amount	Variance	Comments
	348899	08/11/2020	Advertising	-7,100.00		0.00	0.00	
	348900	09/11/2020	Astral Construction Co Ltd.	-31,561.90		0.00	0.00	
	348901	15/11/2020	Excide Industrial Batteries	-150.00		0.00	0.00	
	348902	10/11/2020	Teas and Cleaning	-1,091.99		0.00	0.00	
	348903	05/11/2020	Astral Construction Co Ltd.	-310.00		0.00	0.00	
	348905	05/11/2020	BP Garage	-97.49		0.00	0.00	
	348908	05/11/2020	Wood Designs	-341.27		0.00	0.00	
	348909	12/11/2020	ABC Printers	-2,961.55		0.00	0.00	
	348914A	19/10/2020	The Courtyard	655.00		0.00	0.00	
	BC00000000002	26/10/2020	Statement charges for Oct...	-136.00		0.00	0.00	
	DP00000000003	05/11/2020	Batch Number 000003	118,451.57		0.00	0.00	
	DP00000000004	05/11/2020	Batch Number 000004	13,418.11		0.00	0.00	
	DP0015112010	15/11/2020	Daily deposits	1,250.00		0.00	0.00	
	DP0016102010	16/10/2020	Daily deposits	8,520.00		0.00	0.00	
	DP0019102010	19/10/2020	Miscellaneous Cash sales	4,520.00		0.00	0.00	
	DP0020102010	20/10/2020	Auto transfer from Pine Su...	7,250.00		0.00	0.00	
	DP0021102010	21/10/2020	Loan repayment	3,500.00	X	3,500.00	0.00	
	IN0021512010	15/11/2020	Interest received	202.40	L	202.40	0.00	
	INT0000000002	15/10/2020	Interest received	197.50		0.00	0.00	
	PC00000000024	30/10/2020	Petrol Card charges	-360.00		0.00	0.00	
	RC00000000055	22/10/2020	Interbranch receipts for m...	8,400.00	R	8,400.00	0.00	
	RC00000000055	22/10/2020	Reverse - Interbranch rec...	-8,400.00	R	-8,400.00	0.00	
	SL0030102010	30/10/2020	Staff wages	-20,500.00	X	-20,500.00	0.00	
	TF0026102010	26/10/2020	Transfer funds to oversea...	-1,020.00		0.00	0.00	
	TF0030100000	30/10/2020	Transfer to call account	-25,000.00		0.00	0.00	

Cashbook - Sorted by: Ref/Chq Number

Refresh Close Bank Close

# Cashbook Reverse Entry

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

## Reverse Entry

Bank Code: TF0030100000

Sort/Search: Reference

Reference: TF0030100000

Date: 10/30/2020

Fiscal Year/FiscalPeriod: 2020 - 10

Total Amount: -25,000.00

Reversal Date: 10/30/2020

Year/Period: 2020 - 10

Reversal Reason:

Reverse

### Reverse Entry - Seattle Tacoma Bank

☐ Use Range

Reference: TF0030100000

Date: 30/10/2020 Year/Period: 2020 - 10

Description: Transfer to call account

Total Amount: -25,000.00

Misc Code:

Reversal Date: 30/10/2020 Year/Period: 2020 - 10

Reversal Reason:

Reverse View Entry Close

# Cashbook Reverse Range

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

Reverse Range

Reference from To  
10/15/2020 11/15/2020

Reversal Reason  
Wrong Import

Total Reversal Amount  
63,512.87

Select All Clear All

Reverse	Reference	Date	Description	Amount	Reversal Date	Fiscal Year	Period	Reverse
✓	348883	10/16/2020	Coastal Heating of Ottawa	-150.00	10/16/2020	2020	10	
✓	348884	10/17/2020	ABC Stationers	-364.00	10/17/2020	2020	10	
✓	348885	10/18/2020	Telephone Company	-272.55	10/18/2020	2020	10	
✓	348886	10/29/2020	Red Nose Day	-150.00	10/29/2020	2020	10	
✓	348887	10/16/2020	Computer Weekly News	-55.00	10/16/2020	2020	10	
✓	348888	10/25/2020	Astral Construction Co Ltd.	-8,650.00	10/25/2020	2020	10	
✓	348889	10/19/2020	Mr. Stephen Kershaw	-150.00	10/19/2020	2020	10	
✓	348890	10/26/2020	KJ Accounting	-2,235.00	10/26/2020	2020	10	
✓	348891	11/2/2020	The Courtyard	-2,202.12	11/2/2020	2020	11	
✓	348892	11/3/2020	Coastal Heating of Ottawa	-45.23	11/3/2020	2020	11	

Page 1 of 4

Reverse View

Reverse Entry - Seattle Tacoma Bank

☒ Use Range

Reference From To  
15/10/2020 15/11/2020

Reversal Reason  
Wrong Import

All On All Off

Total Reversal Amount  
63,512.87

Reverse	Reference	Date	Description	Amount	Reverse
Yes	348883	16/10/2020	Coastal Heating of Ottawa	-150.00	1
Yes	348884	17/10/2020	ABC Stationers	-364.00	1
Yes	348885	18/10/2020	Telephone Company	-272.55	1
Yes	348886	29/10/2020	Red Nose Day	-150.00	2
Yes	348887	16/10/2020	Computer Weekly News	-55.00	1
Yes	348888	25/10/2020	Astral Construction Co Ltd.	-8,650.00	2
Yes	348889	19/10/2020	Mr. Stephen Kershaw	-150.00	1

Reverse View Entry Close

# Cashbook Transaction Detail

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

### C/B View Transaction Detail

Bank Code: SEATAC Seattle Tacoma Bank Description: Batch Number 000003

Deposit Number: DP0000000003 Cashbook Unreconciled

Date: 11/5/2020 Period: 2020 - 11

DEPOSIT

Amount: 118,451.57

Ref.No: DP0000000001 Entry Amount: 341.87

Transaction Details

Edit Columns

Source C...	Description	Account Code	Account Description	Amount	Quan...	Comments	Customer/ Misc. Code	Customer
AR	Cashbook receipts from debtors	1080	Accounts Receivable Bank Cleari...	341.87	0.00		1200	Mr. Ronald

Audit Data

Batch: 000003  
Entry: 00001  
Posting Seq.: 1  
Posting Entry: 40  
User ID:  
GL Batch:  
GL Entry:  
AR Batch:  
AR Entry:

SAMLTD - C/B View Transaction Detail

File Help

Bank Code: SEATAC Seattle Tacoma Bank Batch Number 000003 Open

Deposit Number: DP0000000003 Cashbook

Date: 05/11/2020 Pd: 2020 - 11

Amount: 118,451.57

Ref.No: DP0000000001 Entry Amount: 341.87

Audit Data

Batch: 000003  
Entry: 00001  
Posting Seq: 1  
Posting Entry: 40  
User ID: ADMIN  
GL Batch: 000197  
GL Entry: 37  
AR Batch: 66  
AR Entry: 1

Src	Description	Account Code	Account Description	Amount	Quantity	Customer/ Misc...	Name
AR	Cashbook receipts from debtors	1080	Accounts Receivable ...	341.87	0.00	1200	Mr. Ronald

Customer/ Misc. Code	Name	Type	Date	Reference/Cheque	Document Number	Paym
1200	Mr. Ronald Black	IN	30/07/2020	DP0000000003	IN0000000000000000...	1

Print Rates Optional View A View CB iL Close

# Cashbook Bank Summary

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

## C/B Bank Summary

☐ Display Inactive Banks ☐ Display In Functional Currency

Bank	Name	Inactive	Currency	Opening Balance	Current Balance	Overdraft Amount	Nett Available	Bank Balance	Date Range	Passw...	Details
CCB	Canadian Commercial Bank	No	CAD	0.00	-142,422.00	0.00	-142,422.00	0.00	1/1/1980 - 12/31/2...	N	
FCBANK	First Canadian Bank	No	CAD	0.00	0.00	0.00	0.00	0.00	1/1/1980 - 12/31/2...	N	
PRBANK	Canadian National Bank	No	CAD	0.00	0.00	0.00	0.00	0.00	1/1/1980 - 12/31/2...	N	
SEATAC	Seattle Tacoma Bank	No	USD	-147,166.26	-100,450.99	0.00	-100,450.99	-18,906.30	15/10/2020 - 15/11/2020	N	
VISACCB	Visa Canadian Commercial Bank	No	CAD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999		
VISASTB	Visa Seattle Tacoma Bank	No	USD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999		

Page 1 of 1

### SAMLTD - C/B Bank Summary

File Help

☐ Display Inactive Banks ☐ Display In Functional Currency

Bank	Name	Inactive	Currency	Opening Balance	Current Balance	Overdraft Amount	Net Available	Bank Balance	Date Range
CCB	Canadian Commercial Bank	No	CAD	0.00	-142,422.00	0.00	-142,422.00	0.00	01/01/1980 - 31/12/2999
FCBANK	First Canadian Bank	No	CAD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999
PRBANK	Canadian National Bank	No	CAD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999
SEATAC	Seattle Tacoma Bank	No	USD	-147,166.26	-100,450.99	0.00	-100,450.99	-18,906.30	15/10/2020 - 15/11/2020
VISACCB	Visa Canadian Commercial ...	No	CAD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999
VISASTB	Visa Seattle Tacoma Bank	No	USD	0.00	0.00	0.00	0.00	0.00	01/01/1980 - 31/12/2999

Print Close

# Cashbook Transaction Enquiry

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enqu...

## C/B Transaction Enquiry

\* Required

Bank Code \* SEATAC Seattle Tacoma Bank

Sort/Search By Reference >= 333000 Include History

Reference	Date	Description	Amount	S	Reconciled Amount	Variance	Comments
348883	10/16/2020	Coastal Heating of Ottawa	-150.00		0.00	0.00	
348884	10/17/2020	ABC Stationers	-364.00		0.00	0.00	
348885	10/18/2020	Telephone Company	-272.55		0.00	0.00	
348886	10/29/2020	Red Nose Day	-150.00		0.00	0.00	
348887	10/16/2020	Computer Weekly News	-55.00		0.00	0.00	
348888	10/25/2020	Astral Construction Co Ltd.	-8,650.00		0.00	0.00	
348889	10/19/2020	Mr. Stephen Kershaw	-150.00		0.00	0.00	
348890	10/26/2020	KJ Accounting	-2,235.00		0.00	0.00	
348891	11/2/2020	The Courtyard	-2,202.12		0.00	0.00	
348892	11/3/2020	Coastal Heating of Ottawa	-45.23		0.00	0.00	

Page 1 of 6 1 - 10 of 58 items

Details Clear Close

SAMLTD - C/B Transaction Enquiry

File Help

Bank Code SEATAC Seattle Tacoma Bank

Search Using Reference >= 333000 Include History

Reference	Date	Description	Amount	S	Reconciled Amount	Variance	Comments
348883	16/10/2020	Coastal Heating of Ottawa	-150.00		0.00	0.00	
348884	17/10/2020	ABC Stationers	-364.00		0.00	0.00	
348885	18/10/2020	Telephone Company	-272.55		0.00	0.00	
348886	29/10/2020	Red Nose Day	-150.00		0.00	0.00	
348887	16/10/2020	Computer Weekly News	-55.00		0.00	0.00	
348888	25/10/2020	Astral Construction Co Ltd.	-8,650.00		0.00	0.00	
348889	19/10/2020	Mr. Stephen Kershaw	-150.00		0.00	0.00	
348890	26/10/2020	KJ Accounting	-2,235.00		0.00	0.00	
348891	02/11/2020	The Courtyard	-2,202.12		0.00	0.00	
348892	03/11/2020	Coastal Heating of Ottawa	-45.23		0.00	0.00	
348893	03/11/2020	Mr. Stephen Kershaw	-431.29		0.00	0.00	
348894	03/11/2020	Office Maintenance	-1,167.70		0.00	0.00	
348895	04/11/2020	Grant Office Supplies	-401.40		0.00	0.00	
348896	04/11/2020	Gould Manufacturing Ltd.	-1,194.12		0.00	0.00	
348897	04/11/2020	Postage for newsletter	-2,150.70		0.00	0.00	
348898	05/11/2020	Office Party	-1,000.00		0.00	0.00	
348899	08/11/2020	Advertising	-7,100.00		0.00	0.00	
348900	09/11/2020	Astral Construction Co Ltd.	-31,561.90		0.00	0.00	

Details Clear Close



# Cashbook Reports

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Analysis Reports : Cashbook Source Journals Cashflow Bank Summary

## C/B Cashbook Reports

Options

\* Required

Bank Code \* SEATAC Bank Name Seattle Tacoma Bank

Report Type Cashbook

Sequence Reference

	From	To
Reference		zzzzzzzzzzzzzzzzzzzz
Date	10/15/2020	11/15/2020

☒ Use Period

	Year	Period
From	2020	10
To	2020	11

Options

☒ Print Details ☐ Print Reversals ☐ Print Locked Only

Include

☒ Header Optional Fields ☒ Detail Optional Fields ☒ Detail Tax

Currency

☒ Bank Only ☐ All

Print Close

SAMLTD - C/B Cashbook Reports

File Help

Bank Code SEATAC Seattle Tacoma Bank

Report Type Cashbook

Ranges

Sequence Reference

Reference

Date 15/10/2020 15/11/2020

☒ Use Period Year/Period 2020 - 10 2020 - 11

Options

☒ Print Details ☐ Print Reversals ☐ Print Locked Only

Currency

☒ Bank Only ☐ All

☒ Include Header Optional Fields ☒ Include Detail Optional Fields ☒ Include Detail Tax

Print Close

# Cashbook Source Journals Reports

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Search Help Tools

C/B Analysis Reports : Cashbook Source Journals Cashflow Bank Summary

C/B Source Journals Report

Options

Ranges	From	To	Print Total
Bank Code		ZZZZZZZZZZZZ	
Source Code		ZZ	
Period	1	13	
Date	1/1/1980	12/12/2020	
Reference/Cheque		ZZZZZZZZZZZZ	

Reconciled Status

☒ Unreconciled ☒ Reconciled ☒ Reconciled in Error ☒ Reversed

SAMLTD - C/B Source Journals Report

File Help

Ranges

Bank Code

Source Code

Period

Date

Reference/ Check

From

To

ZZZZZZZZZZZZ

ZZZZ

01

13

01/01/1980

31/12/2999

ZZZZZZZZZZZZ

Print Total

Reconciled Status

☒ Unreconciled ☒ Reconciled in Error ☒ Reconciled ☒ Reversed

Print

Close

# Cashbook Cashflow Report

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Search Help Tools

C/B Analysis Reports : Cashbook Source Journals Cashflow Bank Summary

C/B Cashflow Report

Ranges

Year/Start Period2020 - 1Number of Periods12Sort SequenceG/L Account

AccountFromTo

Account

Include TaxYesInclude HistoryNoInclude BudgetsNoCurrencyBank

All OnAll Off

Select	Bank Code	Bank Name	Currency Code
<input type="checkbox"/>	CCB	Canadian Commercial Bank	CAD
<input checked="" type="checkbox"/>	FCBANK	First Canadian Bank	CAD
<input type="checkbox"/>	PRBANK	Canadian National Bank	CAD
<input checked="" type="checkbox"/>	SEATAC	Seattle Tacoma Bank	USD
<input checked="" type="checkbox"/>	VISACCB	Visa Canadian Commercial Bank	CAD
<input type="checkbox"/>	VISASTB	Visa Seattle Tacoma Bank	USD

Page 1 of 11 - 6 of 6 items

PrintClose

SAMLTD - C/B Cashflow Report

File Help

Ranges

Year/Start Period2020 - 01Number of Periods12Sort SequenceG/L Account

Account Range

FromTo

Include Tax?YesInclude History?NoInclude Budgets?No

All OnAll Off

CurrencyBank

Select	Bank Code	Bank Name	Currency
No	CCB	Canadian Commercial Bank	CAD
Yes	FCBANK	First Canadian Bank	CAD
No	PRBANK	Canadian National Bank	CAD
Yes	SEATAC	Seattle Tacoma Bank	USD
Yes	VISACCB	Visa Canadian Commercial ...	CAD
No	VISASTB	Visa Seattle Tacoma Bank	USD

PrintClose

# Cashbook Transactions

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

Search Help Tools

C/B Periodic Processing

Clear Cashbook ...

Clear Bank Servi...

Create G/L Batch

C/B Clear Cashbook Transactions

Bank Range To Clear

From CCB To VISASTB

Transactions and History

Audit Lists and Batches

Bank Code

Clear	Bank Code	Bank Name	Active Start Date	Clear Until Date	Clear	Clear History Until Date
<input checked="" type="checkbox"/>	CCB	Canadian Commercial Bank	1/1/1980	12/31/1979	<input type="checkbox"/>	12/31/1979
<input checked="" type="checkbox"/>	FCBANK	First Canadian Bank	1/1/1980	12/31/1979	<input type="checkbox"/>	12/31/1979
<input checked="" type="checkbox"/>	PRBANK	Canadian National Bank	1/1/1980	12/31/1979	<input type="checkbox"/>	12/31/1979
<input checked="" type="checkbox"/>	SEATAC	Seattle Tacoma Bank	10/15/2020	10/14/2020	<input type="checkbox"/>	5/31/1993
<input checked="" type="checkbox"/>	VISACCB	Visa Canadian Commercial Bank	1/1/1980	12/31/1979	<input type="checkbox"/>	12/31/1979
<input checked="" type="checkbox"/>	VISASTB	Visa Seattle Tacoma Bank	1/1/1980	12/31/1979	<input type="checkbox"/>	12/31/1979

Page 1 of 1

1 - 6 of 6 items

Clear

Close

SAMLTD - C/B Clear Cashbook Transactions

File Help

STOP

Warning: Backup your data before continuing.

This function will allow you to delete reconciled transactions from your Cashbook and history as well as clear your audit lists. Please note that this function is not reversible so please make a backup of your data.

Transactions and History

Audit Lists And Batches

Bank Range to Clear

From CCB To VISASTB

Clear	Bank Code	Bank Name	Active Start Date	Clear Until Date	Clear
Yes	CCB	Canadian Commercial Bank	01/01/1980	31/12/1979	No
Yes	FCBANK	First Canadian Bank	01/01/1980	31/12/1979	No
Yes	PRBANK	Canadian National Bank	01/01/1980	31/12/1979	No
Yes	SEATAC	Seattle Tacoma Bank	15/10/2020	14/10/2020	No
Yes	VISACCB	Visa Canadian Commercial Bank	01/01/1980	31/12/1979	No
Yes	VISASTB	Visa Seattle Tacoma Bank	01/01/1980	31/12/1979	No

Clear

Close

# Cashbook Clear Bank Services

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD

C/B Periodic Processing : Clear Cashbook ... Clear Bank Servi... Create G/L Batch

## C/B Clear Bank Services

Bank Range To Clear

From CCB To VISASTB

☒ Clear from Cashbook ☐ Clear From History

Clear	Bank Code	Bank Name	Clear From	Clear To
<input checked="" type="checkbox"/>	CCB	Canadian Commercial Bank	1/1/2000	12/31/2019
<input checked="" type="checkbox"/>	FCBANK	First Canadian Bank	1/1/2000	12/31/2019
<input checked="" type="checkbox"/>	PRBANK	Canadian National Bank	1/1/2000	12/31/2019
<input checked="" type="checkbox"/>	SEATAC	Seattle Tacoma Bank	1/1/2000	12/31/2019
<input checked="" type="checkbox"/>	VISACCB	Visa Canadian Commercial Bank	1/1/2000	12/31/2019
<input checked="" type="checkbox"/>	VISASTB	Visa Seattle Tacoma Bank	1/1/2000	12/31/2019

Page 1 of 1

SAMLTD - C/B Clear Bank Services Transactions

File Help

Bank Range To Clear

From CCB To VISASTB

☒ Clear From Cashbook ☐ Clear From History

Clear	Bank Code	Bank Name	Clear From	Clear To
Yes	CCB	Canadian Commercial Bank	01/01/2000	31/12/9999
Yes	FCBANK	First Canadian Bank	01/01/2000	31/12/9999
Yes	PRBANK	Canadian National Bank	01/01/2000	31/12/9999
Yes	SEATAC	Seattle Tacoma Bank	01/01/2000	31/12/9999
Yes	VISACCB	Visa Canadian Commercial Bank	01/01/2000	31/12/9999
Yes	VISASTB	Visa Seattle Tacoma Bank	01/01/2000	31/12/9999

Clear Close

# Cashbook Print Posting Journal

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator SAMLTD Search Help Tools

C/B Audit Reports : Batch Posting Jo... Registers Missing Cheques G/L Transactions

## C/B Print Posting Journal

Select Journal

☒ Posting Journal ☐ Posting Journal Errors

Posting Sequence:

From  To

☐ Reprint Previously Printed Journals ☐ Print Currency Summary

☐ Include Header Optional Fields ☐ Include Detail Optional Fields ☒ Include Detail Tax

SAMLTD - C/B Print Posting Journal

File Help

Select Journal

☒ Posting Journal ☐ Posting Journal Errors

Posting Sequence

From  To

☐ Reprint Previously Printed Journals ☐ Include Header Optional Fields

☐ Print Currency Summary ☐ Include Detail Optional Fields

☒ Include Detail Tax

Print Close

# Cashbook Register Reports, CB GL Transactions Report and Missing Cheques Report

The image displays three overlapping windows from the Sage 300 software interface, demonstrating different report generation options. The background window is the main Sage 300 application, showing the 'C/B Register Reports' menu. The foreground windows are:

- SAMLTD - C/B Register Reports:** This window shows the 'Range' section with 'From' and 'To' fields. The 'Bank' field is set to 'CCB' and 'VISASTB'. The 'Register to Print' section has the 'Cheques' radio button selected.
- SAMLTD - C/B G/L Transactions Report:** This window shows the 'Ranges' section with 'From' and 'To' fields. The 'GL Sequence Number' field is set to '1' and '7'. The 'Bank' field is set to 'CCB' and 'VISASTB'. The 'Start Date' field is set to '01/01/1980' and '31/12/2999'.
- SAMLTD - C/B Missing Cheques Report:** This window shows the 'Bank' field set to 'SEATAC' and 'Seattle Tacoma Bank'. The 'Range' section has 'From' and 'To' fields. The 'Reference' field is set to '999999'. The 'Include History' checkbox is unchecked.

The main Sage 300 window shows the 'C/B G/L Transactions Report' menu. The 'Ranges' section has 'From' and 'To' fields. The 'GL Sequence Number' field is set to '1' and '7'. The 'Bank' field is set to 'CCB' and 'VISASTB'. The 'Start Date' field is set to '1/1/1980'.

The 'C/B Missing Cheques Report' window shows the 'Bank' field set to 'SEATAC' and 'Seattle Tacoma Bank'. The 'Range' section has 'From' and 'To' fields. The 'Reference' field is set to '999999'. The 'Include History' checkbox is unchecked.



## Web Screens

Products: EFTXpress Web UI's



## EFT Provides AP, AR and CB Integration

- Customize the EFT entries to suite any bank
- Choose the reference descriptions with up to three customizable options
- Generate batches from AP payments and AR refunds
- Create unlimited bank details for Vendors, Customers or Miscellaneous Clients
- Re-generate EFT Batches
- Print details audit information from changes made in Miscellaneous Codes

# EFT Bank Setup Number of Segments

Customize Up To 3 Segments For Each Statement Description

sage 300

Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

\* Required

Bank Code \*  
SEATAC Seattle Tacoma Bank

Bank Format \*  
NETBUSCSV Netbank Business CSV Format

Export Path  
Default download path from browser.

File Extension  
CSV

Account Number  
1234567

Branch Code  
12345

EFT Description 1520 – Mr. Stephen Kershaw/Commission

My Statement Description ☐ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Batch Entry Reference	- Hyphen	Miscellaneous Code	- Hyphen	Miscellaneous Name

Beneliciary Statement Description ☐ Use Optional Fields

Segments	Segment 1	Own Description	Separator	Segment 2
Two	Own Description	Peresoft Direct EFT	- Hyphen	Swift Number

EFT Debit Line \*

Print Save Delete Close

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Statement Description Example

# EFT Bank Setup Number of Segments – On Premise

Customize Up To 3 Segments For Each Statement Description

SAMLT - EFTXpress Bank Codes

File Help

Bank Code

SEATAC

Seattle Tacoma Bank

\*Required

Bank Format \*

NETBUSSCSV

Netbank Business CSV Format

Export Path

DEFAULT DOWNLOAD PATH FROM BROWSER.

Browse

File Extension

CSV

Account Number

22133112221

Branch Code

41411

Seed Number

My Statement Description Setup

☐ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Miscellaneous Code	- Hyphen	Miscellaneous Name	/ Forward Slash	Batch Entry Reference
One					
Two					
Three					

Beneficiary Statement Description Setup

☐ Use Optional Fields

Segments	Segment 1	Own Description	Separator	Segment 2
Two	Own Description	EFT Batch	- Hyphen	Batch Entry Reference

Additional Bank Export Fields

EFT Debit Line \*

Reference

Name

Other Code

Save

Delete

New

Close

# EFT Bank Setup Segment Descriptions

Choose From An Array of Segment Descriptions

**sage 300** Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More ▾

### EFTXpress Bank Codes

Options **Create New** \* Required

Bank Code \*  
SEATAC Seattle Tacoma Bank

Bank Format \*  
NETBUSSCSV Netbank Business CSV Format

Export Path: Default download path from browser. File Extension: CSV

Account Number: 1234567 Branch Code: 12345

My Statement Description ☒ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Miscellaneous Code	- Hyphen	Miscellaneous Name	/ Forward Slash	Bank Optional Field 1

Beneficiary Statement Description

Segments	Own Description	Separator	Segment 2
Two	Peresoft Direct EFT	- Hyphen	Swift Number

EFT Debit Line \*

Optional Field 1: Commission Optional Field 2: Optional Field 3: Optional Field 4: Optional Field 5:

Print Save Delete Close

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# EFT Bank Setup Segment Descriptions – On Premise

Choose From An Array of Segment Descriptions

SAMLTD - EFTXpress Bank Codes

File Help

Bank Code: SEATAC Seattle Tacoma Bank \*Required

Bank Format: NETBUSSCSV Netbank Business CSV Format

Export Path: DEFAULT DOWNLOAD PATH FROM BROWSER. Browse File Extension: CSV

Account Number: 22133112221 Branch Code: 41411

Seed Number:

My Statement Description Setup ☐ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Miscellaneous Code	- Hyphen	Miscellaneous Name	/ Forward Slash	Batch Entry Reference

Beneficiary Statement Description Setup

Segments	Segment 1	Separator	Segment 2
Two	Miscellaneous Code	- Hyphen	Batch Entry Reference

Additional Bank Export Fields

EFT Debit Line: Reference

Name: Other Code

Save Delete New Close

## EFT Bank Setup Optional Fields

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More

EFTXpress Bank Codes

Options Create New Required

Bank Code \*  
SEATAC Seattle Tacoma Bank

Bank Format \*  
NETBUSSCSV Netbank Business CSV Format

Export Path  
Default download path from browser.

File Extension  
CSV

Account Number  
1234567

Branch Code  
12345

My Statement Description  
☒ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Miscellaneous Code	- Hyphen	Miscellaneous Name	/ Forward Slash	Bank Optional Field 1

Beneficiary Statement Description  
☐ Use Optional Fields

Segments	Segment 1	Own Description	Separator	Segment 2
Two	Own Description	Perosoft Direct EFT	- Hyphen	Swift Number

EFT Debit Line \*

Optional Field 1  
Commission

Optional Field 2

Optional Field 3

Optional Field 4

Optional Field 5

Print Save Delete Close

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# EFT Bank Setup Field Separators

Choose Multiple  
Field Separators

sage 300

Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

\* Required

Bank Code \*  
SEATAC Seattle Tacoma Bank

Bank Format \*  
NETBUSSCSV Netbank Business CSV Format

Export Path  
Default download path from browser.

File Extension  
CSV

Account Number  
1234567

Branch Code  
12345

My Statement Description ☐ Use Optional Fields

Segments	Segment 1	Separator	Segment 2	Separator	Segment 3
Three	Batch Entry Reference	- Hyphen	Miscellaneous Code	- Hyphen	Miscellaneous Name

Beneficiary Statement Description ☐ Use Optional Fields

Segments	Segment 1	Separator	Segment 2
Two	Own Description	- Hyphen	Swift Number

EFT Debit Line \*

Print Save Delete Close

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## EFT Miscellaneous Codes

Add Unlimited  
Bank Formats To  
Each Misc. Code

Setup Individual  
Miscellaneous  
Statement Descriptions



# EFT Batches

EFT Batches And  
Process Date Displayed  
in Batch List

**sage 300**

Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### Batch List

Batch Number: 000038 Direction: Descending Bank Code: SEATAC

☐ Show Posted and Deleted Batches ☐ Show This Bank Only

[Edit Columns](#)

Batch Number	Bank	Ready To Post	Description	Batch Type	Status	EFT Process Date	Entry Type	Total Debit	Total Credit	No. of Entries	Posting Sequence	Number of Errors
000038	SEATAC	Yes	Batch Number 000038	EFT	Ready To Post	5/2/2021	Entered	0.000	12.000	1	0	0
000037	SEATAC	No	Batch Number 000037	Normal Entries	Open	4/20/2021	Entered	0.000	0.000	0	0	0
000036	SEATAC	No	Batch Number 000036	Normal Entries	Open	4/20/2021	Entered	0.000	0.000	0	0	0
000035	SEATAC	No	Batch Number 000035	Normal Entries	Open	4/19/2021	Entered	0.000	0.000	0	0	0
000034	VISACCB	No	Batch Number 000034	Transfer	Open	4/19/2021	Entered	0.000	100.000	1	0	0
000033	VISACCB	No	Batch Number 000033	Transfer	Open	4/19/2021	Entered	0.000	0.000	0	0	0
000032	SEATAC	No	Batch Number 000032	Normal Entries	Open	4/19/2021	Entered	1,319.000	0.000	1	0	0
000031	SEATAC	No	Batch Number 000031	Normal Entries	Open	4/19/2021	Entered	50.000	0.000	1	0	0
000030	SEATAC	No	Batch Number 000030	Normal Entries	Open	4/19/2021	Entered	20.000	0.000	1	0	0
000029	FCBANK	No	Batch Number 000029	Normal Entries	Open	4/19/2021	Entered	1,862.190	0.000	1	0	0

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# EFT Batches

Mark Cashbook Batch  
As An EFT Batch

sage 300

Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

### C/B Batch Entry

Options ⓘ Create New Entry Create New Batch

#### Batch Control Details

Batch Number	Status	Source Ledger	Date Created	Date Edited
000038	Open	CB	5/2/2021	5/2/2021
Description		Bank Code		
Batch Number 000038		SEATAC	Seattle Tacoma Bank	
Batch Type	EFT Process Date			
EFT	5/2/2021			
Normal Entries				
Transfer				
EFT				
Save		Close		

#### Batch Totals

Status	Open	No. Entries	0
Debits			0.000
Credits			0.000

Line No	Src	Description	Account	Account Description	Quan...	Receipt Amount	Payment Amount	G/L Amount	Comments	Optional ...
No items to display										

Page 0 of 0

Entry 0 0.00

# EFT Batches From AP and AR

Mark AP Batches  
As EFT Batches

Mark AR Refunds  
As EFT Batches

Sage 300 [SAMLTD]

sage 300

Session Date: Mar 01, 2020 Administrator

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C...

**C/B Options**

General Options Integration With Other Systems Retrieve From Other Systems

**Retrieve From**

☒ Accounts Payable AP Source Code AP

☒ Accounts Receivable AR Source Code AR

☒ Order Entry

☐ Other Source Application

Payroll Source Code PR

**A/P Options**

☐ Create Single Reference Batch ☐ Exclude Void Cheques ☐ Exclude Alignment Cheques ☐ Set AP Ready To Post ☐ EFT Batch

☐ Append EFT Batches?

**A/R Options**

☐ Create Deposit Batch ☐ Set AR Ready to Post ☐ Refunds as EFT Batch

Save Close

SAMLTD - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

**Retrieve From**

☒ Accounts Payable AP Source Code AP

☒ Accounts Receivable AR Source Code AR

☒ Order Entry

☐ Other Source Application

Payroll Source Code PR

**AP/AR Options**

**A/P Options**

☐ Create Single Reference Batch ☐ Exclude Void Cheques ☐ Exclude Alignment Cheques ☐ Set AP Ready to Post ☐ EFT Batch

☐ Append EFT batches?

**A/R Options**

☐ Create Deposit Batch ☐ Set AR Ready to Post ☐ Refunds as EFT Batch

Save Close

# Entering EFT Batches

Toggle On/Off For  
Each EFT Entry

Edit EFT Entry's  
Miscellaneous Details

Individual Approval for EFT  
Miscellaneous Codes  
Entered Directly

sage 300

Session Date: May 02, 2021 Administrator SAMLTD Search Help Settings Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

C/B Batch Entry

Batch Number \* 000038

Entry Number 00001

Ref/Cheque ☒ EFT

Currency USD Type SP

Description

Line No Srice

Page 0 of 0

Entry 0 0.00

Miscellaneous Code Details

Address Banks Rates EFT

Bank Account 6541236

Bank Name National Bank

Beneficiary Reference 0

Branch Code 65201 Account Type Current

Bank ID 78459 Swift Code SWIFT1931

Approved Y/N ☐

Close

# Regenerate EFT Batches

**Regenerate EFT Batch If Necessary**

**Confirmation**

Are you sure you want to generate an EFT file for batch 000039 ?

No Yes

**Batch List**

Batch Number: 00039, Direction: Descending, Bank Code: SEATAC, Show Posted and Deleted Batches: ☒ Show This Bank Only: ☐

Batch Number	Bank	Batch Date	Batch Number	Batch Date	Batch Type	EFT Process Date	Entry Type	Total Debit	Total Credit	No. of Entries	Posting Sequence	Number of Errors	
000039	SEATAC					5/2/2021	Entered	0.000	12.000	1	7	0	
000038	SEATAC					5/2/2021	Entered	0.000	12.000	1	6	1	
000037	SEATAC					4/20/2021	Entered	0.000	0.000	0	0	0	
000036	SEATAC					4/20/2021	Entered	0.000	0.000	0	0	0	
000035	SEATAC	No	Batch Number 000035		Normal Entries	Open	4/19/2021	Entered	0.000	0.000	0	0	0
000034	VISACCB	No	Batch Number 000034		Transfer	Open	4/19/2021	Entered	0.000	100.000	1	0	0
000033	VISACCB	No	Batch Number 000033		Transfer	Open	4/19/2021	Entered	0.000	0.000	0	0	0
000032	SEATAC	No	Batch Number 000032		Normal Entries	Open	4/19/2021	Entered	1,319.000	0.000	1	0	0
000031	SEATAC	No	Batch Number 000031		Normal Entries	Open	4/19/2021	Entered	50.000	0.000	1	0	0
000030	SEATAC	No	Batch Number 000030		Normal Entries	Open	4/19/2021	Entered	20.000	0.000	1	0	0

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